

PRELIMINARY



INVENTORIES

Number 40

RECORDS OF THE UNITED STATES MINT AT  
PHILADELPHIA

Compiled by Lyle J. Holverstott  
and Jean McNiece

The National Archives  
National Archives and Records Service  
General Services Administration

Washington: 1952

INVENTORIES

1. 1870-1871

1872

1873-1874

1875-1876



PRELIMINARY INVENTORY OF THE RECORDS OF  
THE UNITED STATES MINT AT  
PHILADELPHIA

(Record Group 104)

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UNITED STATES DEPARTMENT OF THE INTERIOR

BUREAU OF LAND MANAGEMENT

WASH. D. C.

1952

Revised

National Archives Publication No. 52-14



U.S. GOVERNMENT PRINTING OFFICE

1952



## FOREWORD

To analyze and describe the permanently valuable records of the Federal Government preserved in the National Archives Building is one of the main tasks of the National Archives. Various kinds of finding aids are needed to facilitate the use of these records, and the first step in the records-description program is the compilation of preliminary inventories of the material in the 260-odd record groups to which the holdings of the National Archives are allocated.

These inventories are called "preliminary" because they are provisional in character. They are prepared as soon as possible after the records are received without waiting to screen out all disposable material or to perfect the arrangement of the records. They are compiled primarily for internal use, both as finding aids to help the staff render efficient reference service and as a means of establishing administrative control over the records.

Each preliminary inventory contains an introduction that briefly states the history and functions of the agency that accumulated the records. The records themselves are described series by series, that is, by units of records of the same form or that deal with the same subject or activity or that are arranged serially. Other significant information about the records may sometimes be given in appendixes.

When the record group has been studied sufficiently and the records have been placed in final order, the preliminary inventories will be revised and the word "preliminary" dropped from the title of the revision. Meanwhile, as occasion demands and there is time for it, special reports, indexes, calendars, and other finding aids to the record group will be prepared.

Several finding aids that give an over-all picture of material in the National Archives have been published. A comprehensive Guide to the Records in the National Archives (1948) and a brief guide, Your Government's Records in the National Archives (revised 1950), have been issued. Forty Reference Information Circulars, which analyze records in the National Archives on such subjects as transportation, small business, and India, have so far been published. Records of World War I have been described in the Handbook of Federal World War Agencies and Their Records, 1917-1921, and those of World War II in the two-volume guide, Federal Records of World War II (1950-51). Many bodies of records of high research value have been edited by the National Archives and reproduced on microfilm as a form of publication. Positive prints of some 3,500 rolls of these microfilmed records, described in the List of File Microcopies of the National Archives (revised 1950), are now available for purchase.





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## INTRODUCTION

The Mint of the United States was established at Philadelphia, then the National Capital, under an act of Congress approved April 2, 1792. When the seat of Government was removed to Washington the Mint, under the supervision of a Director appointed by the President, remained in Philadelphia. In the early years of the Mint's operation the Director sent his annual reports of the activities of the Mint to the Secretary of State for transmittal to the President. In an interim period during which the Secretary of State gradually ceased to have responsibility for the superintendence of the Mint and the Secretary of the Treasury gradually assumed control, the annual reports were transmitted direct to the President. By 1835 the supervision of the Secretary of the Treasury over coinage and related operations appears to have been complete, although annual reports continued to be rendered to the President until 1857. Since that date the reports have been made to the Secretary of the Treasury.

An act of March 3, 1835, authorized the establishment of branch mints at Charlotte, N. C.; Dahlonega, Ga.; and New Orleans. The Director of the Mint at Philadelphia, or the United States Mint as it was generally designated, was given supervision over the branch mints and continued as Director of activities at the three original branch mints and at assay offices and branch mints later authorized until the Bureau of the Mint was established in the Treasury Department on April 1, 1873, by an act of Congress approved February 12, 1873. This act provided that the head of the Bureau be designated the Director of the Mint and have control over all mints and assay offices. The Philadelphia Mint, under a Superintendent, became one of the several field institutions of the Bureau. This transfer of authority is shown in certain correspondence described in this inventory, particularly in entries 1 and 3.

The primary functions of the Philadelphia Mint remained unchanged by the establishment of the Bureau. These functions included coinage; the assaying of ores, bullion, and coins; the purchase of bullion; and the melting, refining, and casting of precious metals into bars or ingots. Certain special functions that had been performed only at the Philadelphia Mint also remained unchanged. These included the engraving of coinage dies; the manufacture of minor coins (bronze and copper-nickel alloys), medals, and working dies (or those made from the originals); the recoinage of abraded coins; the manufacture of mechanical apparatus such as coinage presses and scales and of certain supplies; and the collecting of "specimen" coins to add to the collection in the Cabinet Room of gold, silver, and baser metal coins of different countries. The annual assay or trial of coins that had taken place according to law each year in the Philadelphia Mint also continued to be performed at that Mint. Throughout the existence of the subtreasury system during the period 1846-1920 the Philadelphia Mint continued to function as a depository of public monies.

The Mint Service, a term often used to include all institutions concerned



with mint activities, gave the Philadelphia Mint the responsibility for a new function provided for in an act of January 29, 1874. This was the execution of coinage for foreign governments, a function that now is also performed at the San Francisco and Denver Mints.

In addition to the Philadelphia Mint other currently operating field institutions of the Mint Service are: The United States Mints at Denver and San Francisco; the United States Assay Offices at New York and Seattle; the United States Bullion Depository (Gold) at Fort Knox; and the United States Bullion Depository (Silver) at West Point.

The records described in this inventory comprise those that were produced in and received from the Philadelphia Mint and are a part of Record Group 104, Records of the Bureau of the Mint. By terms of the transfer offer under which these records were received, all records dating through 1899 were to be shipped to the National Archives. To avoid breaking volumes and at times even series, some records later than 1899 were included in the transfer. Continuations of some series herein described and other records dating from 1900 have been retained by the Philadelphia Mint.

The records relate to the general superintendence of the entire Mint Service until early in 1873, and to coinage, assaying, and other operations of the Philadelphia Mint from 1794, when coinage was begun, to the early 1900's. The records consist of correspondence, operating records, and housekeeping records and are described in those three categories in this inventory.

The correspondence consists primarily of general correspondence, registers of correspondence, correspondence with branch mints and assay offices, and special files of correspondence, such as that identified as "Boulton" correspondence (entry 7). The operating records relate to all major functions of the Mint and to the Annual Assay Commissions that meet in the Philadelphia institution. Since no organizational or functional pattern was apparent among the many series of operating records, the scheme of grouping kindred series or records relating to the same function was devised in the belief that such a grouping would best indicate the character and relationship of the records. The housekeeping records have been grouped together for purposes of description as fiscal, personnel, property, and supply records;

Certain records of the Philadelphia Mint that are included in some of the descriptions were retained by the Mint, on a loan basis, for display purposes. Most of these 30-odd display items are letters received and drafts of replies to letters received during the period 1793-1862 and as such are considered a part of the records described in entry 1. Other display items include a Warrant Book, 1793-1817; a Journal of Ordinary Receipts and Expenditures, 1794-1826; a Blotter--Ordinary Receipts and Expenditures, 1794-96; and Letter Books (2 volumes), 1795-1831. As it was impossible to examine these items at first hand and determine



their relationship to other records, no separate entries were made for them in this inventory. As soon as the records are in the physical custody of the Archivist they will be integrated with the other records of the Philadelphia Mint and described in subsequent finding aids.

There are other records related to those described in this inventory in the same record group in the National Archives. Among those for the period before the Bureau of the Mint was established in 1873 are the following: Copies of letters sent by the Secretary of the Treasury to the Director of the Philadelphia Mint, branch mint superintendents, and other officials, 1836-73; letters received in the Office of the Secretary of the Treasury from branch mints and assay offices, 1834-73; and letters received by the Secretary of the Treasury, from the Director of the Philadelphia Mint, 1858-73. Related records for the period after the Bureau was established include an alphabetical file of letters received in the Office of the Director of the Mint, 1873-83; a numerical file of letters received, 1883-1922; copies of letters sent, 1873-1938; and a motion-picture film, "The Washington Parade--The Mint," produced in 1940, which illustrates medal and coinage operations as carried on at the Philadelphia Mint. In a few instances statements concerning related records are given in the series description or in the introductory note preceding the description.

Other related records in the National Archives that are in the same record group include fiscal, personnel, property, and supply records produced after the Bureau was established and extending to 1934; and correspondence and operating records for the periods indicated from the following closed institutions of the Mint Service: Boise, Idaho, Assay Office, 1918-33; Carson City, Nev., Branch Mint, 1877-1925; Charlotte, N. C., Branch Mint and Assay Office, 1835-1913; Deadwood, S. Dak., Assay Office, 1897-1927; Helena, Mont., Assay Office, 1877-1933; New Orleans, La., Branch Mint, 1851-1942; and Salt Lake City, Utah, Assay Office, 1909-33. No records have been accessioned from the other institutions mentioned above as being in operation now.

The records described in this inventory amount to 200 cubic feet and were received in the National Archives in 1947. Measurements indicated in the entries are in terms of linear feet and inches.





## RECORDS OF THE UNITED STATES MINT AT PHILADELPHIA

### CORRESPONDENCE, 1792-1904

The entries that follow describe all correspondence that was recieved from the Philadelphia Mint except a few volumes relating to personnel and property matters that are described in another part of this inventory. The general correspondence described in entry 1 contains the oldest records received from the Mint. The entries describing the correspondence are in general arranged in the following order: Interfiled letters received and letters sent and related registers; letters received; special correspondence; telegraphic communications; anonymous letters received; and copies of letters sent and related registers. In a few cases such as entry 172 copies of letters are included in volumes relating to the operation or management of the Mint. Related correspondence among headquarters records of the Bureau of the Mint in the National Archives include copies of letters from the Secretary of the Treasury to the branch mints and assay offices, 1836-71 (13 volumes); copies of letters sent by the Secretary of the Treasury and the Director of the Mint (after 1873), 1826-1938; letters received in the Office of the Secretary of the Treasury and the Office of the Director of the Mint from branch mints and assay offices, 1834-73 (19 volumes and unbound papers), and letters received by the Secretary of the Treasury from the Director of the Mint, 1858-73 (unbound).

GENERAL CORRESPONDENCE. 1792-1899. 75 ft.

1

This series, with the exception of 10 framed documents, was assembled in the course of a Works Progress Administration (WPA) project, presumably in the late 1930's. It appears that parts of several separate series of letter files were brought together, flattened, repaired when necessary, and filed in a chronological arrangement, and that other parts of the original series formed other new series such as that described in entry 3. The general correspondence consists of letters received from private individuals and firms and from Government officials, including officials at branch mints and assay offices; and drafts of replies for the earlier part and press copies of replies for the latter part of the period 1792-1899. Before 1873, when the Bureau of the Mint was established, the correspondence relates to the general superintendence of the Mint Service, including the branch mints and assay offices after they were established in 1835; after 1873 the correspondence relates to operations at the Philadelphia Mint. Interspersed among the letters of the early period are vouchers, receipts, drafts, and orders for coins. The letters received for the earlier years bear file numbers on the reverse side and were recorded in a volume titled "Register of Letters Received and Sent, United States Mint at Philadelphia, 1792-1835." This volume is a part of the Bureau's headquarters records and as such is not described in this inventory. For a related series of letters sent, see entry 18. Arranged chronologically.

In addition the series includes five envelopes containing letters that are believed to have been selected by WPA personnel for special handling because of the intrinsic value of the documents. One envelope contains a manuscript account of coinage in Great Britain entitled "An Account of Gold & Silver Monies Coyned Since the 20th Day of July 1660"; the latest date in this account is 1755 and a notation in the front of the manuscript indicates that it was purchased by Mint Director J. R. Snowden for the Mint library. Typewritten lists of the contents of each envelope were received in the National Archives along with the Mint records. There is no apparent basis for the grouping of these letters and within each envelope there is no apparent arrangement.

The series also includes certain documents that were framed in the Mint for display purposes. Among them are a copy of a Resolution of Congress dated Mar. 3, 1791, relating to the establishment of the Mint and several documents of the 1820's relating to the procurement of a duplicate of the Imperial Standard Troy Pound of Great Britain. The latter documents include letters of Albert Gallatin, United States Minister at London, and a statement of Oct. 13, 1827, bearing the signature of President John Quincy Adams.

REGISTERS OF CORRESPONDENCE. 1844-99. 44 vols. 6 ft.

Contain abstracts of some of the correspondence described in entries 1, 3, and 5. From 1844 to Mar. 1879 entries in the registers are arranged chronologically; from Apr. 1879 they are arranged alphabetically by name of writer in the case of letters received and by name of addressee in the case of letters sent. Separable portions of these registers are: Indexes to correspondence, 1844-61 (11 vols.); registers of miscellaneous letters received, June 1862-Dec. 1899 (20 vols.); registers of "United States Mint Official Correspondence," Mar. 1879-Oct. 1899 (10 vols.); registers of correspondence--branch mints, Jan. 1862-Aug. 1874 (2 vols.); and a volume titled "Subject Matters of Correspondence Relative to the Mint of the United States, 1859-60."

CORRESPONDENCE WITH BRANCH MINTS AND ASSAY OFFICES. 1835-98. 22 ft. 3

Letters received and drafts of replies for the early part of the period, and press copies, usually clipped to the incoming letter, for the later years. Like the correspondence described in entry 1, this file is an artificial series brought together in the course of a WPA project. It is not apparent why some letters from branch mints and assay offices were filed with the general correspondence (entry 1) rather than with the correspondence described in this entry. The correspondence relates to operations in the field institutions and includes a few letters concerning the construction of buildings used as branch mints and assay offices. A few letters are to or from the Secretary of the Treasury and private individuals, but most of the correspondence is with officials at the following institutions for the dates indicated: Boise City, Idaho, Assay Office, 1883-98; Carson City, Nev., Branch Mint, 1802-64, 1868-76, 1878 (1 letter



only), and 1879-97; Charlotte, N. C., Branch Mint, 1835-61; Charlotte, N. C., Assay Office, 1873-1913; Dahlonega, Ga., Branch Mint, 1835-61, 1866, and 1869-70; Denver, Colo., Branch Mint, 1862-98; Helena, Mont., Assay Office, 1878-98; New Orleans, La., Branch Mint, 1835-98; New York, N. Y., Assay Office, 1844-64, and 1879-97; St. Louis, Mo., Assay Office, 1881-98; and San Francisco, Calif., Branch Mint, 1850-98. Entries 18 and 20 also contain descriptions of letters sent to branch mints and assay offices. The registers described in entry 2 contain abstracts of the 1844-98 part of this series. The correspondence in this series is arranged alphabetically by name of city in which the branch mint or assay office was located and thereunder chronologically, with the exception of a small part of the series that is labeled "Various" and is arranged chronologically.

CORRESPONDENCE CONCERNING THE SALE OF COPPER PLANCHETS. Dec. 29, 1848-Feb. 13, 1850. 1 vol. 2 in. 4

Letters received and fair copies of letters sent by the Treasurer of the Mint to firms and individuals, relating chiefly to the manufacture and sale of copper planchets. Arranged chronologically; a name index is in the front of the volume.

"OFFICIAL CORRESPONDENCE." 1898-1901. 2 ft. 5

Though labeled "correspondence" this series consists only of letters received from the Treasury Department, other Government agencies, and private individuals. Part of the letters are entered in the registers of "United States Mint Official Correspondence," Mar. 1879-Oct. 1899, described in entry 2. For letters sent that relate to this series, see entry 18. Arranged numerically, 1-1571, thereunder chronologically.

MISCELLANEOUS LETTERS RECEIVED. Jan. 1898-Dec. 1899. 2 ft. 6

Letters received from private individuals and firms, relating chiefly to such matters as supplies and equipment or requests for information about Mint operations. Letters from correspondents whose names begin with the letters A, C-E, I, N-Q, and S are missing. The registers of miscellaneous letters received, June 1862-Dec. 1899, described in entry 2, serve as a guide to this correspondence. For letters sent that relate to this series, see entry 18. The letters are numbered but are arranged alphabetically by name of writer.

"BOULTON" CORRESPONDENCE. 1796-1838. 6 in. 7

Letters from and drafts of replies to Matthew R. Boulton of the Boulton Mint, a private institution in England that supplied the United States Mint with considerable quantities of copper. After 1808 the letters are signed "M. Robinson Boulton." The series also includes: (1) A letter of Jan. 1, 1843, from the agent of the Soho Mint (the Boulton Mint) to the Director of the Philadelphia Mint relating to mint operations after the death of Mr. Boulton; and (2) a report of the Philadelphia assayers dated May 15, 1863, on the subject of silver tokens for currency, which makes reference to the Boulton Mint. This series appears originally to have

been a part of the correspondence described in entry 1. Other copies of letters sent to Mr. Boulton are described in entry 16. Arranged chronologically.

"JAMES RUSH" LETTERS. 1816-45. 2 vols. 2 in. 8

Fair copies of letters sent by James Rush, Treasurer of the Philadelphia Mint, and by his successor, William Findlay, together with a few from the Director of the Mint. Many of the letters, particularly for the Findlay period, are signed by clerks for the Treasurer. The letters are addressed to the Treasurer of the United States, the Director of the Mint, insurance companies, banks, and private individuals. See entry 17 for a description of letters sent by the Treasurer of the Mint at a later date. Arranged chronologically.

"PEALE" CORRESPONDENCE. 1829-86. 6 in. 9

Chiefly letters from and draft replies to Franklin Peale, for many years an employee of the United States Mint as Chief Coiner, Assistant Assayer, Melter and Refiner, and an inventor of machinery used in the Mint Service. The series includes reports of Peale's visit in the 1830's to certain European cities to study coining operations, a few letters signed by Rubens and Titian Peale, papers relating to Franklin Peale's claim for compensation for certain of his inventions used by the Mint, and a few letters from his widow. The bulk of the correspondence is dated in the 1820's. Like the "Boulton" correspondence described in entry 7, this file appears to have been brought together from the correspondence described in entry 1. Arranged chronologically.

LETTERS RECEIVED BY THE TREASURER OF THE UNITED STATES MINT. Feb. 1850-May 1853. 5 vols. 10 in. 10

These letters are from private individuals, banks, and other private firms and relate to the fiscal operation of the Treasurer's Office. Some of the volumes contain indexes. A few of these letters are indexed in the second volume described in entry 11. Copies of letters sent by the Treasurer of the Mint are described in entries 8 and 17. Arranged chronologically.

INDEX TO THE TREASURER'S CORRESPONDENCE. Sept. 1841-June 1850. 2 vols. 2 in. 11

These volumes index both letters received and letters sent by the Treasurer of the United States Mint. The volume for Sept. 1841-June 1848 indexes a part of the correspondence described in entry 17; the other volume, a small part of the records described in entry 10. Arranged alphabetically by name of correspondent.

LETTERS FROM UNITED STATES MINISTERS AND CONSULS. 1859-61. 1 vol. 3 in. 12

These are fair copies of letters addressed to the Comptroller of the Treasury or the Secretary of the Treasury in reply to a Treasury Department circular of Apr. 1, 1859, that requested information on foreign

currencies and exchanges. Exhibits transmitted with the replies bear dates as early as 1830. A printed copy of the circular and an alphabetical list of the countries represented by the replies are unbound in the front of the volume. Arranged alphabetically by name of country, Austria-West Indies.

CORRESPONDENCE OF F. C. BOOTH, MELTER AND REFINER. Apr. 1877-May 1879.

2 vols. 2 in.

13

Chiefly incoming letters, together with press copies of replies, from the Superintendent of the Mint and a few letters from private individuals and firms. The correspondence relates to the operations of the Melting and Refining Department of the Philadelphia Mint. An illegible press copy of a report on Mint activities, apparently made about 1850, is in the first part of the volume. Arranged chronologically.

TELEGRAMS. 1881-93. 4 vols. 2 in.

14

Chiefly telegrams sent (1881-87) by the Director of the Mint and telegrams received (1883-93) from branch mints and assay offices, but including a few from private individuals. Arranged chronologically.

ANONYMOUS LETTERS. n. d. 3 in.

15

These are letters received that perhaps at one time were a part of the general correspondence described in entry 1. Unarranged.

"LETTER BOOK." Aug. 1824-June 1835. 1 vol. 1 in.

16

This volume, identified as No. 1, is composed largely of fair copies of letters sent by the Director of the Mint to the Secretary of the Treasury, other Government officials, and private individuals and firms, including Matthew R. Boulton, in Soho "near Birmingham, England." Additional correspondence with Mr. Boulton is described in entry 7. The volume also includes copies of annual reports made to the President of the United States on operations in the Mint. On pages 137-144 are copies of titles and deeds, 1787-1829, to certain Philadelphia properties purchased by the Government for the United States Mint Building. Two volumes of comparable content but produced after the Bureau of the Mint was created are among headquarters records of the Bureau and so are not described in this inventory. Comparable letters of earlier date are described in entry 172. Arranged chronologically.

COPIES OF LETTERS SENT BY THE TREASURER OF THE MINT. July 1845-Dec. 1848, June 1850-Mar. 1874. 20 vols. 2 ft.

17

This series consists of fair and press copies of letters to the Director of the Mint, the Treasury Department, banks and other firms, and private individuals, relating chiefly to fiscal operations of the Treasurer's Office. Comparable records of an earlier date are described in entry 8 and related letters received are described in entry 10. For an index to part of the letters sent see entry 11. Arranged chronologically.



PRESS COPIES OF LETTERS SENT BY THE DIRECTOR AND SUPERINTENDENT OF THE MINT. 1866-1900. 105 vols. 9 ft. 18

These are copies of letters sent to the Treasury Department, other Government departments, branch mints and assay offices, banks, and (until 1879) to private firms and individuals. Before April 1873 the letters are signed by the Director of the Mint, thereafter by the Superintendent. These letters complement to some extent the letters received that are described in entries 1, 3, 5, and 6. Most of the letters relate to operations at the Philadelphia Mint and the field institutions, and to questions relating to policy, personnel, and equipment. The volumes from 1879 to 1900 contain indexes and are identified by "O" (for "Official") on the backstrips; the registers described in entry 19 contain entries for the letters dated 1879-99. Arranged chronologically.

REGISTERS OF OFFICIAL CORRESPONDENCE. Mar. 1879-Dec. 1899. 7 vols. 1 ft. 19

These registers serve as finding aids to the press copy volumes for the period 1879-99 that are described in entry 18. Each entry gives the date of the letter, the number of the press copy book, the page number in the book, and an abstract of the letter. The entries are arranged by name of office or official to whom the letter was sent, thereunder chronologically.

PRESS COPIES OF LETTERS TO BRANCH MINTS AND ASSAY OFFICES. 1868-73. 4 vols. 4 in. 20

These volumes also include copies of letters to the Secretary of the Treasury, other Treasury Department officials, and private individuals. The letters relate chiefly to coinage and assay matters but in some cases to personnel. Arranged chronologically.

PRESS COPIES OF LETTERS SENT BY THE COINING AND MEDAL DEPARTMENT. 1866-85, 1887-92, and 1895-97. 25 vols. 2 ft. 21

Copies of letters from the Director of the Mint and from the Superintendent (after Apr. 1873), chiefly to private individuals in reply to requests for and information concerning coins and medals. Arranged chronologically.

PRESS COPIES OF LETTERS SENT RELATING TO MINOR COINS. Sept. 1873-Dec. 1883, Sept. 1886-Oct. 1887, and Oct. 1890-Sept. 1892. 15 vols. 1 ft. 22

Copies of letters from the Superintendent of the Mint chiefly to banks regarding minor coins. The volumes for Oct. 1890-Sept. 1892 include some letters relating to assays and to shipments of bullion. Arranged chronologically.

PRESS COPIES OF LETTERS FROM THE COINER TO THE SUPERINTENDENT. July 1877-May 1891. 4 vols. 4 in. 23

Relate chiefly to operations of the Coining and Medal Department but include some letters relating to personnel. Arranged chronologically.

PRESS COPIES OF MISCELLANEOUS LETTERS SENT. Mar. 1879-Jan. 1904.

104 vols. 11 ft.

24

Mainly copies of letters sent to private firms and individuals in reply to requests for information concerning such matters as coins, dies, and histories of the Mint Service. All but the first 13 volumes contain indexes. The registers described in entry 25 serve as finding aids to these letters. Arranged chronologically.

REGISTERS OF MISCELLANEOUS CORRESPONDENCE. Mar. 1879-Apr. 1881. 2 vols.

4 in.

25

These volumes serve as finding aids to the press copy books of letters sent for the same period that are described in entry 24. Arranged alphabetically and thereunder chronologically.

PRESS COPIES OF LETTERS SENT BY THE ASSAYER. 1894-95, 1904. 1 vol. 1 in.

26

Relate to supplies, personnel, and the assaying of ores and metals. Arranged chronologically.

#### OPERATING RECORDS, 1794-1914

##### Records of Annual Assay Commissions, 1817-73

The 1792 act that established the Mint named the Chief Justice of the United States, the Secretary and Comptroller of the Treasury, the Secretary for the Department of State, and the Attorney General of the United States to make an annual inspection of coins executed at the Mint. Perhaps because of the difficulty of getting these persons together, the task of making the annual inspection of coins was delegated in 1801 to the district judge of Pennsylvania, the United States attorney for the district of Pennsylvania, and the Commissioner of Loans for the State of Pennsylvania. An act of January 18, 1837, also authorized the President to designate such other persons as he might choose for the purpose of witnessing the "annual trial." The act of February 12, 1873, that established the Bureau of the Mint continued the annual assay "to secure a due conformity in the gold and silver coins to their respective standards of fineness and weight." The Annual Assay Commissioners, appointed by the President, are required to meet in February, annually, in the Philadelphia Mint "to examine and test . . . the fineness and weight of the coins reserved by the several mints for this purpose."

In addition to the records of the Commissions described below other records relating to the Annual Assay Commissions are among headquarters records of the Bureau of the Mint that are in the National Archives. These include two volumes for the period 1873-1911 that appear to be continuations of the minute books described in entry 29, letters received concerning appointments by the President to the Commission for the years 1879, 1887, 1899-1906, and 1914-18, and volumes relating to coins reserved for annual assay, 1885-1925 (with gaps).



RECORD OF GOLD AND SILVER COINS RESERVED FOR ANNUAL ASSAY. 1817-38.

1 vol. Less than 1 in.

27

A record of "gold and silver coins [of the Philadelphia Mint] received from the Chief Coiner and reserved for inspection of the Commissioners duly appointed commencing June 1817." The entries identify deliveries by numbers and types of coin. Arranged chronologically.

RECORD OF COINS RECEIVED FROM BRANCH MINTS FOR THE ANNUAL ASSAY. 1840-72.

3 vols. 2 in.

28

The first volume is a record of gold coins received from the branch mint at Dahlonega, Ga., 1840-50; the second, a record of silver coins received from the New Orleans Branch Mint, 1840-51. Entries in these two volumes identify deliveries by type of coin. The third volume, which also contains a letter of Jan. 23, 1855, from the Secretary of the Treasury to the Director of the Mint regarding the Assay Commissioners, is a record of deliveries of coins from all the branch mints for the annual assay. Entries in the first two volumes are arranged chronologically; those in the last volume are arranged by branch mint, thereunder chronologically.

MINUTES OF MEETINGS OF THE ANNUAL ASSAY COMMISSIONS. 1841-73. 2 vols.

2 in.

29

These contain reports of the proceedings of the Annual Assay Commissioners. Arranged by year.

#### Records of Assays, 1795-1906

These records relate to assays of coins and metals destined for coinage and of samples of ores deposited but do not include records relating to the annual assay of coins.

ASSAY WORK BOOKS. 1795-1905. ca. 180 vols. 6 ft.

30

Contain records of assays of gold, silver, and copper, with a few of bronze, nickel, and "foreign metals." The work books, most of which are pocket-size, date from the 1850's with the exception of two volumes for the period 1795-98 and a few for the 1820's and 1830's. The largest grouping of similar books comprises copper assay records, 1855-97 (30 books). They are in general grouped by type of metal; entries in most books are arranged chronologically.

REGISTERS OF GOLD AND SILVER ASSAYS. 1838-41. 2 vols. 2 in.

31

A record of gold and silver assayed. Arranged by assay number.

ASSAYERS' REGISTERS OF SILVER ASSAYS. 1841-47. 4 vols. 4 in.

32

A register of assays of silver bullion or silver deposits. Arranged by assay number.

ASSAYERS' REGISTERS OF GOLD BULLION. 1841-99. 21 vols. 2 ft.

33

For the period 1841-50 each entry gives date of the assay, assayer's name, and fineness and value of the gold; after 1850 each entry gives assay

or warrant number, a description of the gold, gross weight, fineness, amount of silver contained, date deposited, and name of depositor. Arranged chronologically.

ASSAYERS' REGISTERS OF SILVER BULLION. 1855-84. 3 vols. 4 in. 34

Each entry gives assay or warrant number, description of the silver, gross weight, fineness, name of depositor, and date of assay. Arranged chronologically.

RECORD OF GOLD ASSAY SLIPS. 1855-62; 1895-1902. 2 vols. 2 in. 35

Each entry gives date of assay, number of ounces, and type of gold. Arranged chronologically.

REGISTERS AND BLOTTERS OF GOLD AND SILVER INGOTS. 1872-1901. 19 vols. 1 ft. 36

Entries are arranged chronologically, thereunder by ingot number.

REGISTER OF ASSAYS OF GOLD AND SILVER COINS. 1873-74. 1 vol. 1 in. 37

This is a register of both gold and silver assay coins that were received from the United States Mints showing date, number of pieces, value, and standard weight. Arranged chronologically.

MEMORANDA OF SILVER TRANSFERS. 1876-81. 4 vols. 4 in. 38

Assayer's memoranda of silver transfers showing number, invoice, and results of assay. Arranged by number and thereunder by date.

RECORDS OF ASSAYS OF GOLD DEPOSITED. 1881-98, 1901-6. 14 vols. 1 ft. 39

These records are identified by assay or deposit number only. The relationship to other assay records is not evident but the volumes may be "calculation blotters." Arranged chronologically.

ASSAYER'S REGISTER OF SILVER BULLION. 1884-92. 1 vol. 2 in. 40

A register of silver bullion deposits and purchases giving warrant number, assay number, description, gross weight, fineness, and date of deposit. Arranged by assay number.

#### Records of Bars, Coins, and Coinage, 1794-1914

The records described under this heading relate to the primary function of the Mint Service in the manufacture of United States coins and related coinage activities, including recoinage, redemption, exchange of coins, and the making of bars. Although the Mint Service was authorized in 1874 to make coins for foreign countries, none of the records are identified as foreign coinage records. Records relating to bars of bullion are also described in this part of the inventory because of the relationship between bars and coins. This interrelationship stems chiefly from the facts that bars, like coins, become a part of the financial reserves of the Government and that depositors of gold in amounts of over 100 dollars may receive either coin or bars in payment.



- "WASTE BOOKS." 1794-1833. 4 vols. 8 in. 41  
 Contain a record of the deposits of gold, silver, and copper for  
 coinage. Entries are arranged chronologically.
- RECORD OF GOLD BULLION DEPOSITED FOR COINAGE. 1794. 1 vol. Less than  
 1 in. 42  
 Unarranged.
- ACCOUNT BOOK FOR COINAGE EXPENSES. 1795-1835. 1 vol. Less than 1 in. 43  
 Contains a record of the costs of coinage. Arranged chronologically.
- CHIEF COINER'S GOLD ACCOUNT BOOK. 1795-1816, 1818-34. 1 vol. 1 in. 44  
 A record of gold bullion received from the Treasurer of the Mint for  
 coinage. Arranged chronologically.
- RECORD OF COPPER COINAGE. 1796-1802. 1 vol. Less than 1 in. 45  
 A record of warrants issued for copper coinage. Arranged by warrant  
 number.
- ACCOUNT BOOK FOR DELIVERY OF CENTS AND HALF CENTS. 1796-1803. 1 vol.  
 Less than 1 in. 46  
 Contains an account of coined cents and half cents delivered to the  
 Treasurer of the Mint and to individual banks. Arranged chronologically.
- RECORD OF THE CHIEF COINER'S CONTINGENT EXPENSES. 1821-41. 1 vol. Less  
 than 1 in. 47  
 Arranged chronologically.
- CHIEF COINER'S RECEIPT BOOKS. 1823, 1829. 2 vols. 2 in. 48  
 Arranged chronologically.
- WARRANTS TO COVER WASTAGE ON COINAGE. 1823-43. Less than 1 in. 49  
 Arranged chronologically.
- RECORD OF DELIVERIES TO AND BY THE CHIEF COINER. 1829. Less than 1 in. 50  
 A record of silver ingots delivered to the Chief Coiner and of silver  
 clippings delivered by him. Arranged chronologically.
- JOURNAL OF THE CHIEF COINER. 1833-34, 1858-59. 2 vols. 2 in. 51  
 Contains a record of the gold and silver bullion delivered to and re-  
 ceived from the Treasurer of the Mint. Arranged chronologically.
- RECORDS RELATING TO COPPER CENT PLANCHETS. 1837-50. 3 vols. 4 in. 52  
 Include statements relating to the receipt of kegs of copper cent  
 planchets received at the Mint, the Treasurer's monthly accounts of copper  
 coinage, and monthly accounts of the distribution of copper coins. Arranged  
 by type of account, thereunder chronologically.

- CHIEF COINER'S ACCOUNT OF THE WORKING OF GOLD. 1847-72. 16 vols. 1 ft. 53  
 Contains a description of ingots and the weight of gold involved in rolling and cutting and in adjusting, cleaning, coining, and wastage. Arranged chronologically.
- RECORDS OF WASTAGE IN THE CHIEF COINER'S DEPARTMENT. 1850-72. 1 vol. 1 in. 54  
 Relates to wastage of both gold and silver coins in the Chief Coiner's Department of the Mint. Each entry lists the denomination of coins, the weight of ingots, and the total wastage. Arranged by type of metal, thereunder chronologically.
- REGISTER OF FINE GOLD BARS. 1853-54, 1856-57, 1859-72. 1 vol. 1 in. 55  
 A register of fine gold bars showing the registry numbers of the bars and their fineness. Arranged chronologically, thereunder by registry number.
- STATEMENTS OF BULLION DEPOSITED FOR COINAGE. 1853-61. 1 vol. 1 in. 56  
 Consist of press copies of statements of gold, silver, and copper bullion deposited for coinage and sundry accounts relating to the operation of the Mint. Unarranged.
- PAYING TELLER'S BLOTTER. 1855-67. 4 vols. 9 in. 57  
 A record of daily coin transactions of the Paying Teller giving for each transaction the date, warrant number, description and amount of transaction, and the amount of receipts, payments, and balances. Arranged chronologically.
- COIN ORDER BOOKS. 1852-57, 1868-99. 14 vols. 2 ft. 58  
 Each entry gives name and address of person or firm ordering coins, value of coins, and date of shipment. Arranged chronologically.
- GOLD AND SILVER COINAGE BOOK. Jan. 1853-Dec. 1857. 1 vol. 2 in. 59  
 Contains an account of gold and silver coins received for assaying, the Chief Coiner's gold and silver accounts, and accounts of gold and silver coinage. Arranged by subject, thereunder chronologically.
- FREIGHT BOOK. 1857-58. 1 vol. 1 in. 60  
 Contains an account of freight charges on shipments of cent coins delivered from the Mint. Arranged chronologically.
- COINAGE LEDGER. Jan. 1858-Mar. 1873, Feb. 1883-Mar. 1883. 1 vol. 3 in. 61  
 Arranged chronologically.
- RECORD OF COINS RECEIVED FROM INDIVIDUALS. 1859-61. 1 vol. 1 in. 62  
 Contains a daily account of coins received from individuals or firms. Each entry gives the date received, the account number, the name and



address of the individual or firm from whom the coins were received, the number of coins, and the denomination of the coins. Arranged chronologically, thereunder by account number.

REGISTER OF COINS RECEIVED. 1861-64. 1 vol. 1 in. 63

A register of coins received at the Mint from banks, firms, or individuals for exchange. Each entry contains the date, entry number, name and address of sender, denomination, and total of coins received. Arranged chronologically, thereunder by entry number.

RECEIPT BOOK OF MELTER AND REFINER'S GOLD AND SILVER BARS. 1866-74. 1 vol. 2 in. 64

Contains receipts and receipt stubs showing the value and weight of gold and silver bars received by the Treasurer of the Mint from the Melter and Refiner of the Mint. Arranged chronologically.

RECORDS OF THE TREASURER OF THE MINT IN ACCOUNT WITH THE CHIEF COINER. 1866-70. 2 vol. 3 in. 65

A record of the value and weight of coins received from the Chief Coiner; Arranged chronologically.

CASHIER'S BLOTTERS. 1866-1902. 18 vols. 3 ft. 66

Cashier's daily account of coin transactions giving date of account, description of coin transaction, warrant number and amount, receipts, payments, and balances. Arranged chronologically.

MONTHLY STATEMENTS OF THE BASE COINAGE SINCE THE INTRODUCTION OF THE NICKEL 5-CENT PIECE. June 1866-Dec. 1868. 1 vol. 1 in. 67

These monthly statements list the number of one-, two-, three-, and five-cent coins included under base coinage and the total value of these coins. Arranged chronologically.

RECORD OF MINOR COINS DEPOSITED BY INDIVIDUALS, 1867-71. 1 vol. 1 in. 68

Gives the name of owner or depositor, the value and weight of coins deposited, and the date of deposit. The series also includes records of deposits made by banks and companies. Arranged chronologically.

REGISTER RELATING TO UNCURRENT FIVE-CENT COINS. 1870-71. 1 vol. Less than 1 in. 69

This is a register of letters and remittances for five-cent noncurrent coins received at the United States Mint and sent to the Assistant Treasurer of the United States. Arranged chronologically.

RECEIPTS FOR FIVE-, THREE-, AND ONE-CENT PLANCHETS. 1870-79. 1 vol. 1 in. 70

This book contains receipts and receipt stubs made out by the Chief Coiner for five-, three-, and one-cent planchets received from the Treasurer of the Mint. Arranged chronologically.

- RECORD OF COINS REDEEMED. 1871-83. 4 vols. 2 in. 71  
A record of copper, nickel, and bronze coins that were redeemed. The volume for 1877-79 is labeled "Book D." Arranged chronologically.
- MONTHLY STATEMENT OF MINOR COINS EXCHANGED. 1873-82. 1 vol. 1 in. 72  
A record of minor coins exchanged at the Philadelphia Mint under section 30 of the Coinage Act of 1873. Arranged chronologically.
- FORM LETTERS AND REPORTS ON COINAGE AND MEDALS. 1873-89. 3 vols. 4 in. 73  
Press copies of weekly statements of coinage at the Mint and the Coiner's report on metals used in the manufacture of medals. Arranged chronologically.
- RECORDS RELATING TO THE WORKING OF GOLD AND SILVER. 1874-95. 2 vols. 3 in. 74  
A work record of the Coiner's Department. The second volume contains, in addition, an account of the amount and types of gold in the vaults. Arranged chronologically.
- RECORDS RELATING TO THE MOVEMENT OF STANDARD SILVER DOLLARS. 1878-82. 3 vols. 3 in. 75  
Consist of press copy books containing statements signed by the Superintendent of the Philadelphia Mint relating to the movement of standard silver dollars, together with itemized accounts of receipts and disbursements. The volumes are labeled "Cashier's Letter Books." Arranged chronologically.
- MINOR COINAGE AND RECOINAGE PETTY LEDGER. 1879-98. 1 vol. Less than 1 in. 76  
An account of silver coins received for recoinage and of coinage of small coins. Arranged chronologically.
- COINER'S BOOK OF RECEIPTS AND DELIVERIES OF GOLD BULLION AND COIN. 1879-90. 1 vol. 1 in. 77  
Contains a record by the Coiner's Department of the receipts and deliveries of gold bullion and coin. Arranged chronologically, thereunder by draft number.
- INGOT COINER'S RECEIPT BOOKS. 1880-91. 2 vols. 3 in. 78  
Contain receipts of the Ingot Coiner for standard silver ingots received from the Superintendent of the Mint. Arranged chronologically.
- MINOR COINAGE ACCOUNT BOOKS. 1881-97, 1907-9. 2 vols. 3 in. 79  
Contain a record of purchases of minor coins. Arranged chronologically.
- RECORD OF RECEIPTS AND DELIVERIES OF SILVER BULLION AND COIN. 1882-84, 1887-90, 1896-1903. 6 vols. 1 ft. 80  
A record maintained by the Coiner's Department of the receipts and deliveries of silver bullion and coin. Arranged chronologically, thereunder by draft number.



LEDGER OF UNCURRENT SILVER COIN RECEIVED ON TREASURY ORDERS FOR COINAGE.  
1882-83. 1 vol. Less than 1 in. 81  
Arranged chronologically.

COINER'S RECEIPT BOOK FOR NICKEL AND BRONZE PLANCHETS. 1883-87. 1 vol.  
2 in. 82  
Contains receipts for nickel and bronze planchets received from the  
Superintendent of the Mint. Arranged chronologically.

CASHIER'S ACCOUNT BOOKS FOR GOLD AND SILVER COINAGE AND BARS. 1883-1900.  
33 vols. 5 ft. 83  
The debit side of the ledgers includes entries giving the date of the  
account and the value of gold and silver bars and of gold and silver coins.  
The credit side of the ledgers has, in addition to the above-mentioned  
entries, one for the certificate or voucher number. Arranged chronologi-  
cally.

RECEIPTS FOR SILVER COINS DELIVERED. 1884-96. 13 vols. 1 ft. 84  
These are receipts of the Superintendent of the Philadelphia Mint in  
acknowledgment of silver coins received from the Coiner of the Mint.  
Arranged chronologically.

RECORD OF DELIVERY OF BRONZE AND NICKEL BLANKS. 1886-91. 1 vol. 2 in. 85  
This volume contains the Weigher's account of bronze and nickel coin  
blanks delivered. Each entry gives origin of delivery, date, weight or  
measure, description of article, and the name of person to whom delivered.  
Arranged chronologically, thereunder by shipping number.

SUPERINTENDENT'S ACCOUNTS OF MINOR COINAGE AND METALS WITH MELTER AND  
REFINER AND COINER. 1889-95. 1 vol. 3 in. 86  
Arranged chronologically.

RECORD OF BARS STORED IN VAULTS. 1890-1903. 14 vols. 2 ft. 87  
The entries give the number of the vault and the weight and fineness  
of the bars. Arranged chronologically.

DAILY RECORD OF SHIPMENTS OF MINOR COINS. 1890-92. 1 vol. 3 in. 88  
A journal record of minor coins delivered to the United States Express  
Company for shipment. Arranged chronologically.

REGISTERS OF REMITTANCES RECEIVED FOR MINOR COINS. 1893-97. 2 vols.  
5 in. 89  
Each entry shows the denominations of minor coins, the date of receipt,  
the name and address of person ordering, the kind of remittance, and the  
number and amount of coins. Arranged chronologically.

- 11
- INDEX TO ORDERS FOR MINOR COIN PROOF AND MEDALS. 1894-1904. 1 vol. 2 in. 90  
Gives the date of order, the name and address of person ordering, and the amount of the order. Arranged alphabetically by name of party ordering.
- ACCOUNT BOOK FOR MINOR COINAGE SHIPMENTS AND EXPENDITURES. May 8, 1897-Dec. 31, 1901. 1 vol. 1 in. 91  
Contains weekly accounts of minor coinage shipments and expenditures. Arranged chronologically.
- DAILY RECORD OF THE MINOR COIN COUNTING ROOM. May 1, 1897-Nov. 30, 1900. 1 vol. 1 in. 92  
Shows the number and value of minor coins counted. Arranged chronologically.
- RECORD OF TRANSFER OF COIN AND BULLION TO THE INCOMING SUPERINTENDENT OF THE MINT. 1898-99. 3 vols. 1 in. 93  
One volume records the final disposition of silver bullion in the transfer from ex-Superintendent Herman Kretz to Superintendent Henry K. Boyer. Two volumes record the transfer of coin and bullion, and of these the 1898-99 volume contains a blueprint of vaults in the Philadelphia Mint, located at Juniper and Chestnut Streets, in the Internal Revenue Office (upstairs), and in the Post Office basement. Entries in the first volume described are arranged by vault, thereunder chronologically; entries in the other two volumes are arranged by type of coin or bullion, thereunder chronologically.
- SUPERINTENDENT'S RECEIPT STUBS FOR MINOR COIN SHIPMENTS. June-Dec. 1898. 1 vol. 2 in. 94  
Arranged chronologically.
- COINAGE RECORD OF THE COINAGE DEPARTMENT. 1898-99. 1 vol. Less than 1 in. 95  
The first half of the book contains a daily account of coins by denomination; the second half consists of a record of employees for the period 1898-99. Arranged chronologically.
- MONTHLY STATEMENTS OF GOLD AND SILVER BARS AND COINS. June 1899-Feb. 1903. 1 vol. 1 in. 96  
Press copies of monthly statements of gold and silver bars and coins manufactured at the Philadelphia Mint. These statements were submitted to the Director of the Bureau of the Mint at Washington, D. C. Arranged chronologically.
- ACCOUNT BOOK FOR SILVER BARS SHIPPED. Jan.-Mar. 1899. 1 vol. Less than 1 in. 97  
Also contains a rough copy of the record of bars transferred from one vault to another. Arranged chronologically.



RECORD OF THE BOXING AND STORING OF UNCURRENT DOLLARS. Oct. 1899. 1 vol.  
Less than 1 in. 98  
Arranged chronologically.

RECORDS RELATING TO THE COINAGE OF SILVER DOLLARS. 1903-14. 1 vol.  
2 in. 99  
A record of silver bullion purchases and of coinage and recoinage of silver dollars. Arranged chronologically.

Records Relating to the Bullion Fund, 1794-1903

These records relate to the maintenance of the bullion fund or to the accounts of copper, gold, and silver bullion purchased by the Mint for coinage or for the manufacture of bars. Entries relating to recoinage accounts as they pertain to the bullion fund and to other activities that pertain to transactions affecting the fund are included.

BULLION LEDGERS. 1794-1810, 1825-44, 1850-72. 10 vols. 2 ft. 100

In addition to accounts relating to the bullion fund these ledgers contain accounts of uncoined copper and gold and silver bullion; accounts of the Chief Coiner, the Melter and Refiner, and the Treasurer of the Mint for gold and silver bullion and copper, gold and silver coins reserved for assaying, and gold, silver, and copper coinage; Bank of the United States accounts and accounts of other banks for gold, silver, and copper coins; and accounts of persons conducting business with the Philadelphia Mint. Arranged by type of account, thereunder chronologically.

BULLION JOURNALS. 1794, 1833-37. 6 vols. 1 ft. 101

These are the journal records of part of the accounts contained in the ledgers described in entry 100. Arranged chronologically.

LEDGERS OF BULLION DEPOSITS. 1851-82. 3 vols. 5 in. 102

These ledgers complement the ledgers described in entry 100. They contain entries for deposits of bullion for coinage, minor coinage, and metal accounts, together with other entries relating to bullion. There is an index in each volume. Arranged by type of entry, thereunder chronologically.

JOURNAL OF BULLION DEPOSITS. 1852-61. 1 vol. 1 in. 103

This volume is the journal record of part of the accounts described in entry 102. Arranged chronologically.

"BULLION FUND AND INVOICE BOOK." 1869-80. 1 vol. 2 in. 104

A ledger of invoice accounts for various coin transactions involving different denominations of coins. Entries include date of invoice, denomination of coin, amount, warrant number, and balances. Arranged chronologically.

ACCOUNTS FOR THE UNITED STATES BULLION FUND. 1872-74, 1876-1903. 6 vols.  
9 in. 105

United States bullion fund accounts, including melting and recoinage accounts and gold, silver, and minor coinage accounts. Volumes identified as A and B, 1876-92, contain the bullion accounts of the Assistant Treasurer of the United States at New York. Arranged chronologically.

BULLION FUND BLOTTERS. 1892-1901. 3 vols. 2 in. 106

Books containing original entries made in calculating the amount of the gold and silver bullion funds. Arranged chronologically.

BULLION FUND ACCOUNT--BOOK B. 1899-1903. 1 vol. 1 in. 107

An account of silver bullion purchased under the provisions of an act of July 14, 1890, standard silver dollars, transfers of silver recoinages and coinage of subsidiary silver coin, and transfers of silver coins of Puerto Rico for recoinage. Arranged by subject, thereunder chronologically.

Records Relating to Clippings, Dies, and Medals, 1839-1901, 1907-9

The Philadelphia Mint is the only institution of the Mint Service that is equipped with an engraving department to prepare coinage dies. Although the production of medals was authorized by a resolution of Congress as early as 1776, they were apparently executed in France. The records of the Mint that relate to medals date from 1861 (see entry 109), although the statutory authority for making medals is in the act of February 12, 1873, that created the Bureau of the Mint. Letters relating to the Medal of Honor and other medals are a part of the correspondence described in entry 1. The entries below also describe records relating to the clippings that remain after the process of coining and manufacturing medals.

REGISTER OF DIES FOR THE PHILADELPHIA MINT AND THE BRANCH MINTS. 1839-54. 1 vol. 1 in. 108

A record of dies prepared for the United States Mint at Philadelphia and for the branch mints showing the number of dies on hand, reserved for the next year, destroyed, or remitted. Arranged by location of mint, thereunder chronologically.

MEDAL FUND ACCOUNT BOOK. 1861-88. 1 vol. 2 in. 109

Contains medal fund accounts of the Director and the successor Superintendent of the Philadelphia Mint. Arranged by name of official, thereunder chronologically.

RECEIPTS FOR GOLD AND SILVER CLIPPINGS RECEIVED BY THE MELTER AND REFINER. July 3, 1866-Oct. 2, 1878. 1 vol. 2 in. 110

Receipts for gold and silver clippings received from the Treasurer of the Mint. Arranged chronologically.

MEDAL BOOK. 1868. 1 vol. 2 in. 111

Contains ledger accounts of various types of medals struck at the Philadelphia Mint, showing the type of medal, the number of medals struck, and their cost. Arranged by account, thereunder chronologically; an index to the accounts is in the front of the volume.



CHIEF COINER'S MEDAL ACCOUNT BOOKS. 1871-88. 2 vols. 2 in. 112

Contain an account maintained by the Chief Coiner for various types of medals manufactured at the Philadelphia Mint, giving types and costs of medals manufactured, for whom made, and returns of clippings. Arranged chronologically.

RECEIPT BOOKS FOR GOLD AND SILVER CLIPPINGS. 1871-75, 1877-88, 1895-1901. 4 vols. 6 in. 113

Contain receipts of the Superintendent of the Mint acknowledging the receipt of gold and silver clippings from the Coiner. Arranged chronologically.

PETTY LEDGER OF DIES FURNISHED BY THE PHILADELPHIA MINT. 1885-90. 1 vol. Less than 1 in. 114

Contains entries showing the amount of sums transferred from the appropriations of the branch mints to that of the Philadelphia Mint in repayment for manufacturing various types of dies or the value of dies received. Arranged by location of mint, thereunder chronologically; an index is in the front of the volume.

ACCOUNT BOOK FOR MEDALS OF FIXED COST. Jan. 1907-Mar. 1909. 1 vol. 2 in. 115

A journal giving a monthly account of medals received from the Coiner and of medals sold. Arranged chronologically.

Records Relating to Gold and Silver  
Deposits and Purchases, 1794-1902

REGISTER OF CERTIFICATES OF SILVER BULLION DEPOSITED FOR COINAGE. 1794-1836. 1 vol. 2 in. 116

Entries in this register give date of certificate, certificate number, by whom deposited, gross and standard weight, value, and date of deposit. Arranged chronologically, thereunder by certificate number.

REGISTER OF SILVER BULLION AND COINS. 1794-1843. 3 vols. 4 in. 117

Register of silver bullion received from and of coins paid to individuals. Arranged numerically.

REGISTER OF GOLD BULLION. 1795-1836, 1849-50. 3 vols. 2 in. 118

Register of gold bullion received from and of coins paid to depositors. Arranged numerically.

REGISTER OF STANDARD WEIGHT OF GOLD BULLION DEPOSITED FOR COINAGE. 1795-1836. 1 vol. 1 in. 119

Entries in this register give date and number of certificate, by whom deposited, gross weight, standard weight, value, and date deposited. Arranged chronologically, thereunder by certificate number.

RECORD OF GOLD AND SILVER BULLION DEPOSITED. 1801-34. 8 vols. 7 in. 120

Shows the weight of gold or silver and the name of depositor. The

relationship of these records with those described in entry 123 has not been fully determined. Arranged chronologically.

REGISTER OF SMALL GOLD DEPOSITS. 1825-32. 1 vol. 1 in. 121  
Entries in this register give date of deposit, by whom deposited, gross and standard weights, value, deductions for refining, and net weight. Arranged chronologically.

DAILY RECORD OF MELTING OF SILVER BULLION. 1829-32. 2 vols. Less than 1 in. 122  
Arranged chronologically.

RECORD OF GOLD BULLION DEPOSITED. 1831-40, 1855-92, 1899-1902. 12 vols. 2 ft. 123  
A record showing name of depositor, origin of gold (whether from the United States or a foreign country), date of deposit, and weight after melting. The relationship of these records with those described in entry 120 has not been fully determined. Arranged chronologically.

RECORD OF DEPOSITS OF GOLD AND SILVER THAT WERE MELTED. 1849, 1856-59. 1 vol. 2 in. 124  
Each entry gives date, number and description of deposit, weight before melting, estimated weight, weight after melting, grains, and loss. Arranged chronologically.

REGISTER OF SILVER INGOTS. 1850-62, 1864-97. 8 vols. 1 ft. 125  
A record showing date, number of ingots, and amount of silver. Part of the second volume consists of pages entitled "Melters and Refiners Fine and Base Toughened Bars" and in the seventh volume are pages entitled "Coin and Treasury Transfer of Old Coins, 1892-94."

REGISTER OF GOLD INGOTS. 1850-69. 1 vol. 1 in. 126  
A record of gold ingots giving date, number, and fineness. Arranged chronologically.

BALANCE SHEETS FOR GOLD AND SILVER BULLION DEPOSITS FOR COINAGE. 1853-56. 1 vol. 1 in. 127  
This volume is a press copy book containing balance sheets of the United States Bullion Account. The sheets show the amount of gold bullion and gold or silver coinage, and the amount of gold deposited. Entries relating to the Chief Coiner's accounts are also included. Arranged chronologically.

RECORD OF DEPOSITS OF GOLD AND SILVER TO BE CONVERTED INTO COINS. 1862-1900. 1 vol. 2 in. 128  
Entries include the name and address of the depositor. Arranged chronologically.

SUMMARY OF GOLD DEPOSITS. 1864-68. 1 vol. 1 in. 129  
Press copies of statements concerning gold deposits. Arranged numerically.



WEEKLY REPORT OF SILVER PURCHASES AND DEPOSITS MELTED. 1870-72, 1875-77.  
6 vols. 2 in. 130  
Entries include assay numbers. Arranged chronologically, thereunder  
by assay number.

RECEIPTS FOR STANDARD SILVER INGOTS RECEIVED. 1870-80. 1 vol. 2 in. 131  
A volume of receipts for silver ingots received from the Treasurer of  
the Mint by the Chief Coiner. Arranged chronologically.

RECORD OF GOLD AND SILVER DEPOSITS. 1872-75. 1 vol. 2 in. 132  
A record of gold and silver bullion and bars received and of gold and  
silver melted. Arranged chronologically.

GOLD AND SILVER INGOT AND CLIPPINGS BOOK. 1872. 1 vol. 1 in. 133  
Contains a record of gold and silver ingots and clippings received and  
delivered. Arranged chronologically.

SUMMARY OF SILVER DEPOSITS. 1873-77. 3 vols. 3 in. 134  
Press copy summary sheets of silver parted from gold and of gold de-  
posits. Arranged numerically.

WEEKLY REPORT OF GOLD AND SILVER DEPOSITS AND SILVER PURCHASES MELTED.  
1873-74. 2 vols. 2 in. 135  
Arranged chronologically.

RECORD OF LARGE SILVER BULLION PURCHASES. Apr. 1875-Feb. 27, 1879.  
1 vol. 1 in. 136  
Arranged alphabetically by name of purchaser.

RECORD OF PACKAGES OF GOLD AND SILVER RECEIVED. 1876-78. 1 vol.  
1 in. 137  
Entries give date received, number of package, place received from,  
amount, and disposition. Arranged chronologically.

ABSTRACT SHEETS RELATING TO GOLD AND SILVER PURCHASES AND DEPOSITS.  
1878-1900. 33 vols. 6 ft. 138  
These are accounts of silver bullion purchased or received on purchases  
and gold bullion deposited or redeposited at the Philadelphia Mint. Each  
entry includes the name of purchaser and depositor and a description of  
the bullion. The entries for silver bullion purchased also include in-  
formation concerning mutilated coins. Arranged chronologically.

RECORD OF SOURCES OF GOLD AND SILVER DEPOSITED. July 1879-Jan. 1895.  
2 vols. 2 in. 139  
Statements of the deposits and purchases of gold and silver bullion  
giving amount allocated to coins and to bullion. Arranged chronologically.

- REGISTERS OF GOLD AND SILVER BULLION DEPOSITED AND PURCHASED. 1881-90, 1892-99. 23 vols. 3 ft. 140  
Show the gold bullion deposited and redeposited at the Philadelphia Mint, the silver bullion purchased at the Mint, the transfers of gold bullion within the Mint, and deposits of mutilated gold coins. Arranged chronologically.
- ASSAYER'S MEMORANDA OF SILVER PURCHASES. 1881-95. 22 vols. 2 ft. 141  
The entries include names of purchasers. Arranged chronologically.
- RECORD OF SILVER DEPOSITS RECEIVED. 1882-87. 1 vol. 2 in. 142  
Entries consist of the number of the deposit, the true weight after melting, and the fineness. Arranged chronologically.
- RECORD OF GOLD DEPOSITS RECEIVED. 1882-87. 1 vol. 1 in. 143  
Arranged by month, thereunder by assay number.
- RECORD OF SILVER PURCHASES. 1885-87. 1 vol. Less than 1 in. 144  
Shows the purchases made by the Superintendent of the Philadelphia Mint and by the Director of the Bureau of the Mint. Arranged chronologically.
- STATEMENTS OF DEPOSITS AND PURCHASES OF GOLD AND SILVER BULLION. 1887-96. 1 vol. 2 in. 145  
The volume contains press copies of statements of deposits and purchases and of gold and silver bars manufactured or exchanged at the Philadelphia Mint. Arranged chronologically.
- REGISTER OF GOLD AND SILVER DEPOSITS AND SILVER PURCHASES. July 1, 1884-June 26, 1889; Dec. 29, 1890-Sept. 26, 1891; Sept. 25, 1893-Mar. 31, 1894. 25 vols. 4 ft. 146  
One of the volumes is titled "Supplement to Register of Gold and Silver Deposits and Silver Purchases." Arranged chronologically.
- REGISTER OF SILVER BULLION. 1890-94. 3 vols. 2 in. 147  
Each entry consists of entry number, description of silver, gold contained, gross weight, fineness, when deposited, and date reported. Arranged chronologically.
- REGISTER OF DEPOSITS. Sept. 28, 1891-Mar. 28, 1892. 3 vols. 7 in. 148  
These are registers of deposits of gold bullion and transfers of gold bullion at the Philadelphia Mint and registers of silver bullion purchased. Arranged chronologically.
- SUPERINTENDENT'S SILVER BULLION LEDGER. 1895-1901. 1 vol. 2 in. 149  
Contains balance sheets of accounts relating to silver bullion. Each entry gives date, number of drafts, ounces and clippings, number of ingots, and weight of ingots. Arranged chronologically.

RECEIPT BOOK. 1895-97. 1 vol. Less than 1 in. 150

A record of gold and silver samples and articles containing gold or silver that were turned into the Mint. Each entry includes the sender's name and the value of sample or article. Arranged chronologically.

RECORDS RELATING TO REDEPOSITS OF GOLD AND SILVER. 1896-97. 1 vol. 1 in. 151

Each entry gives the amount of deposit, the name of depositor, and the value of deposit. A "calculation" table is in the front of the volume. Arranged chronologically.

REGISTER OF GOLD BULLION DEPOSITED. 1899-1902. 1 vol. 2 in. 152

Entries give the date of deposit, the receipt number, the name of depositor, description and locality, the assay number, the weight before and after melting, loss in melting, deductions, true weight, fineness, gold and silver standard weight, and notes by the Melter and Refiner. Arranged chronologically.

#### Records Relating to Melting and Refining, 1866-1910

An act of March 3, 1795, "supplementary to the act entitled 'An act establishing a Mint'" provided that "for the better conducting of the business of the mint of the United States there shall be an additional officer appointed therein by the name of the melter and refiner." The duties of this officer were "to take charge of all copper, and silver or gold bullion delivered out by the treasurer of the mint after it has been assayed . . . and to reduce the same into bars or ingots fit for the rolling mills, and then to deliver them to the coiner or treasurer." Records described in other parts of this inventory relate to activities of the Melter and Refiner and explain in part the late date for the first record described in entry 153. See entry 100, for example, which describes bullion ledgers for the period 1794-1872 (with gaps).

LEDGER OF THE MELTER AND REFINER'S ACCOUNTS. 1866-78. 1 vol. 2 in. 153

Contains his accounts with the Treasurer and the Superintendent of the Mint. Arranged by type of account, thereunder chronologically.

WEEKLY REPORT OF GOLD DEPOSITS MELTED. 1869-72, 1876-77. 7 vols. 3 in. 154

Arranged chronologically by date of report, thereunder numerically.

GOLD AND SILVER BULLION LEDGER. Apr. 1873-June 1878. 1 vol. 2 in. 155

Contains the gold and silver accounts of the Melter and Refiner and the Coiner. Arranged by type of account, thereunder chronologically.

GOLD BULLION LEDGER. 1884-1910. 1 vol. 2 in. 156

Contains the gold accounts of the Melter and Refiner and the Coiner. Arranged by type of account, thereunder chronologically.



SILVER BULLION LEDGER. 1884-95. 1 vol. 2 in. 157

Contains the silver accounts of the Melter and Refiner and the Coiner. Arranged by type of account, thereunder chronologically.

MELTER AND REFINER'S CENT ACCOUNT BOOK. 1873-78. 1 vol. 2 in. 158  
Arranged chronologically.

DAILY STANDARD OUNCE ACCOUNT FOR SILVER BULLION. 1887-93, 1897-1900.  
3 vols. 6 in. 159

Silver bullion account of the Melter and Refiner, showing amount of standard ounces delivered or deposited and the Superintendent's silver bullion account by standard ounces. Arranged chronologically.

DAILY STANDARD OUNCE ACCOUNT FOR GOLD BULLION. 1894-1900. 2 vols.  
4 in. 160

Gold bullion account of the Melter and Refiner and the Superintendent's gold bullion account showing the number of standard ounces parted, deposited, or redeposited. Arranged chronologically.

#### Records Relating to Weighings, 1815-1903

Weighing is an integral part of the processing of metals for assaying or coinage, as are melting and refining operations. Because of this, separate records of the process are relatively small in quantity. Many entries in other portions of this inventory, particularly those relating to assaying, bars, coins and coinage, and gold and silver deposits and purchases, describe records that contain information on weights of deposits, coins, or ingots.

WEIGHT RECORDS FOR BULLION. 1815-16, 1820-26. 3 vols. 3 in. 161

A record of the weight of gold and silver bullion deposited at the Mint. Arranged chronologically.

SILVER BULLION WEIGHING BOOK. Feb. 1835-Sept. 1840. 1 vol. 2 in. 162

Contains a record of the weight of silver bullion deposited by banks and individuals at the Mint. Arranged chronologically.

CHIEF COINER'S ACCOUNT BOOK FOR WEIGHINGS OF BULLIONS AND COINS. July 1845-Nov. 1847. 1 vol. 1 in. 163  
Arranged chronologically.

BULLION ACCOUNT BOOK FOR THE WEIGHING OF COPPER. June 1854-Nov. 1869.  
1 vol. 1 in. 164

The accounts deal with weighing of copper, cent coinage expenses and cent bullion purchases, the Melter and Refiner's account of cent bullion, and the Chief Coiner's account of cent bullion. Arranged by subject, thereunder chronologically; an index is in the front of the volume.

CHIEF COINER'S ACCOUNT BOOKS FOR THE WEIGHING OF SILVER. 1863-71.

2 vols. 3 in.

165

In addition to giving the weight of silver deliveries the volumes contain information relating to clippings and planchets. Arranged chronologically.

RECORDS SHOWING WEIGHT OF GOLD AND SILVER BULLION AFTER MELTING.

1875-97. 7 vols. 1 ft.

166

A journal account of the weight of gold and silver bullion after melting, giving date, assay number, weight after melting and adjustment, gross weight, and adjustment. Arranged chronologically.

WEIGH CLERK'S DAILY ACCOUNT BOOK FOR GOLD BULLION. July 1, 1877-Mar. 30,

1878. 1 vol. 1 in.

167

This volume also includes the Melter and Refiner's account, the Superintendent's gold bullion account, and the Coiner's gold bullion account. Arranged by subject, thereunder chronologically.

WEIGH CLERK'S BOOKS OF GOLD BULLION DEPOSITS. 1881-86, 1892-1900. 7 vols.

1 ft.

168

Entries give date of deposit, receipt number, name of depositor, description of bullion, locality, weight before and after melting, deductions allowed, true weight, assay number, fineness, gold standard weight, and silver standard weight. Arranged chronologically.

WEIGH CLERK'S BOOKS OF SILVER BULLION PURCHASED AND DEPOSITED. 1886-99.

23 vols. 3 ft.

169

Of these volumes, 10 contain records of silver bullion purchased, Apr. 1891-July 1893; 4 volumes contain records of silver bullion deposited, 1890-92; 8 volumes contain records of silver bullion purchased and deposited, 1886-90; and 1 volume contains records relating to silver bullion purchased and to the transfer of silver bullion, 1891-99. Arranged chronologically within each group of records.

RECORD OF COUNTING, WEIGHING, BOXING, AND STORING OF UNCURRENT STANDARD SILVER DOLLARS. 1899-1903. 1 vol. 2 in.

170

Arranged chronologically.

#### Other Records, 1794-1895

The records described below do not appear to fall generically into any of the preceding types of records described in this inventory. Certain of the entries, such as 171 and 172, describe records that appear to be of special value to the history of the Mint Service, particularly in relation to correspondence described in this inventory and other correspondence among headquarters records of the Bureau of the Mint that are in the National Archives.

HISTORY OF UNITED STATES COINAGE AT THE PHILADELPHIA MINT. 1794-1888.

1 vol. 1 in.

171

The volume contains statistics on coinage. Arranged in three parts--gold, silver, and minor coinage--thereunder by calendar year.

"DOMESTIC" LETTERS AND STATEMENTS RELATING TO RULES AND REGULATIONS OF THE MINT. Dec. 1795-Dec. 1804. 1 vol. 1 in.

172

The volume contains copies of letters from the Director of the Mint to the President, the Secretaries of State and the Treasury, and others; and copies of rules and regulations issued by the Director. Included with the letters are copies of annual reports of the Director (for an earlier period than that covered by the records described in entry 16) and statistical statements on coinage. Arranged chronologically.

VISITORS' REGISTER. 1836-37, 1839-48, 1850-71. 23 vols. 8 in.

173

These volumes show the name, residence, and date of visit of persons visiting the Philadelphia Mint. Arranged chronologically.

RECORD OF RULES RELATING TO FINDING THE FINENESS OF PARCELS OF GOLD AND SILVER. 1838. 1 vol. 1 in.

174

Unarranged.

CATALOGUE OF CABINET COINS. Pt. I, no dates; Pt. II, 1838-39. 1 vol. 1 in.

175

Relates to the coins displayed in the Cabinet Room of the Philadelphia Mint. The first part of the volume contains entries for old gold and silver coins, showing name of country, denomination of coin, file number, date of coin, name of sovereign, weight, fineness, and value. Although many countries are listed, there are entries for only two, England and Spain. The second part of the volume relates to accounts of the Melter and Refiner that pertain to coins for the Cabinet Room. Part I is arranged alphabetically by name of country; part II is arranged by name of person, thereunder chronologically.

RECORDS OF WEEKLY SETTLEMENTS. 1854-70. 22 vols. 3 ft.

176

Contain accounts of the amount and value of silver and gold used each week in the Mint. Arranged chronologically.

RECORDS RELATING TO CALCULATIONS. 1858. 1 vol. Less than 1 in.

177

Entries, perhaps for assay calculations. Arranged chronologically.

INSTRUCTIONS AND ORDERS OF THE DIRECTOR OF THE MINT. 1858-74. 1 vol. 2 in.

178

The instructions relate to acids to be used in the Mint and to the maintenance of accounts by the branch mints. Arranged chronologically.

TREASURER'S AUDITING BOOKS. 1864-67. 2 vols. 3 in.

179

Contain "Balances from last settlement received from Chief Coiner." A few accounts relating to silver and gold coinage are included. Arranged chronologically.



"INSTRUCTIONS." 1869-74. 1 vol. 1 in. 180

The major part of this volume consists of an alphabetical register of applicants for positions in the Mint. A few copies of regulations of the Director of the Mint are included. The regulations are arranged chronologically.

INSTRUCTIONS FOR BRANCH MINTS. 1871-78. 1 vol. 1 in. 181

Copies of instructions concerning the transaction of business and of regulations concerning coining and metals in the branch mints. Arranged chronologically.

RECORD OF GOLD TRANSFERS. 1881-82, 1885, 1891, 1895. 1 vol. 1 in. 182

A record of transfers of gold from one Mint institution to another. Arranged numerically.

LIST OF ARTICLES SHIPPED TO THE WORLD'S COLUMBIAN EXPOSITION AT CHICAGO.

Apr. 6, 1893. 1 vol. Less than 1 in. 183

Unarranged.

TABLES RELATING TO VALUE OF STANDARD SILVER AND GOLD AND GRAINS OF GOLD AT VARIOUS RATES OF FINENESS. n.d. 1 vol. 1 in. 184

Unarranged.

RULES FOR REDUCING GROSS WEIGHTS OF GOLD TO THE NEW STANDARD. n.d.

1 vol. Less than 1 in. 185

This volume also contains a memorandum of each day's assay of a deposit of 400,000 Mexican dollars by the Bank of the United States, Aug. 13-Nov. 14, 1835. Unarranged.

LIST OF OLD BOOK RECORDS AND PAPERS PACKED IN CASES AT THE PHILADELPHIA MINT. n.d. 1 vol. Less than 1 in. 186

A list of printed material, chiefly congressional documents dating from 1789, and of records of the Philadelphia Mint to about 1900. Arranged by letter assigned to case.

#### HOUSEKEEPING RECORDS, 1793-1911

##### Fiscal Records, 1794-1911

STUBS OF EXPENSE WARRANTS. 1794-99, 1804-8. 6 vols. 8 in. 187

Stubs of warrants for moneys expended by the Mint for equipment, supplies, and labor. Each stub gives the warrant number, the date, in whose favor drawn, the reason for the expenditure, and the amount. Arranged by stub number, thereunder chronologically.

LEDGER OF THE ORDINARY RECEIPTS AND EXPENDITURES OF THE MINT. 1794-1837. 1 vol. 1 in. 188

Arranged by type of account, thereunder chronologically; an index is at the beginning of the volume.

- BLOTTER OF THE ORDINARY ACCOUNTS. 1797-1835. 2 vols. 2 in. 189  
Entries of accounts relating to the operation of the Mint. Arranged chronologically.
- REGISTERS OF WARRANTS FOR ORDINARY EXPENSES. 1808-23, 1837-83. 5 vols. 7 in. 190  
Arranged chronologically by date of payment, thereunder by warrant number.
- GENERAL LEDGER. 1837-39. 1 vol. 2 in. 191  
Includes some entries relating to copper purchases for coinage. Arranged chronologically; an index is in the front of the volume.
- JOURNAL OF DAILY TRANSACTIONS AT THE MINT. 1840-56. 1 vol. 2 in. 192  
Arranged chronologically.
- ORDINARY RECEIPTS. 1849-50. 2 vols. 5 in. 193  
Arranged numerically.
- REGISTER OF WARRANTS FOR THE PAYMENT OF DEPOSITS. 1850, 1856-1911. 11 vols. 2 ft. 194  
The entries give the warrant number, the depositor's name, the amount and date of payment, and the name of the person who received payment for bullion deposited for coinage. The volume for 1850 relates to gold deposits only. Arranged by warrant number.
- TRIAL BALANCE SHEETS OF PHILADELPHIA MINT ACCOUNTS. 1850-59. 1 in. 195  
Arranged chronologically.
- ACCOUNTS OF THE TREASURER OF THE MINT AND THE ASSISTANT TREASURER OF THE UNITED STATES AT PHILADELPHIA. Nov. 1, 1850-Nov. 30, 1862. 1 vol. 1 in. 196  
Arranged chronologically.
- FINANCIAL STATEMENTS. 1851-52. 1 vol. 1 in. 197  
The volume is a press copy book containing weekly financial statements of Mint transactions. Arranged chronologically.
- TREASURER'S RECEIPTS. 1853-55. 1 vol. 1 in. 198  
Receipts of the Treasurer of the Mint showing the amount received from the Chief Coiner and the Melter and Refiner, and the amount reserved for assay and disbursements. Arranged chronologically.
- ABSTRACT BOOKS. 1854-88. 2 vols. 1 in. 199  
In addition to accounts of earnings and expenditures, this volume includes press copies of miscellaneous abstracts of accounts relating chiefly to copper and to gold and silver bullion. One volume is labeled "Abstract Sheets--Branch Mints, 1877-78." Unarranged.

- BRANCH MINT ACCOUNT BOOKS. 1855-72. 3 vols. 3 in. 200  
Contain financial statements of the treasurers of branch mints in account with the Director of the Philadelphia Mint. The volume for 1860-65 contains some certificates of deposit. Arranged alphabetically by branch mint, thereunder chronologically.
- RECORD OF THE SALE OF "SWEEPS." 1857-65. 1 vol. 1 in. 201  
A record of the sale of metal sweepings at the San Francisco Branch Mint. Arranged chronologically.
- APPROPRIATIONS, DEDUCTIONS, AND REQUISITIONS OF THE PHILADELPHIA MINT AND BRANCH MINTS. 1859-66. 1 vol. 2 in. 202  
Arranged by name of mint, thereunder chronologically by entry date.
- EXPENSE REGISTER. 1860-75. 1 vol. 2 in. 203  
Contains a record of expenses accrued in the operation of the Mint. Arranged chronologically.
- PAYING TELLER'S LEDGER. 1861-67. 1 vol. 2 in. 204  
A ledger of receipts and expenditures, including some entries relating to branch mints. Arranged chronologically.
- STATEMENTS RELATING TO MINT OPERATIONS. 1861-65. 1 vol. 2 in. 205  
Press copies of statistical statements relating to expenditures and miscellaneous operations of the Philadelphia Mint. Arranged by subject matter.
- ACCOUNTS RELATING TO BRANCH MINTS. 1865-73. 1 vol. 1 in. 206  
A record of funds disbursed to individuals and companies for services rendered to the branch mints. Arranged chronologically.
- MONTHLY RECORD OF PAYMENTS. 1871-79. 1 vol. 1 in. 207  
A record of payments giving the name and address of person and the amount of payment. The object of the payments is not indicated. Arranged chronologically by date of payment.
- REQUISITIONS. 1873-83. 1 vol. 2 in. 208  
These requisitions were made on the Secretary of the Treasury in favor of the Superintendent of the Philadelphia Mint to meet monthly expenditures from appropriations made for the support of the Mint. Arranged chronologically.
- GENERAL JOURNAL. 1875-83. 1 vol. 2 in. 209  
This volume is a quarterly record of sundry accounts relating to Mint operations and was kept in the Bookkeeping Division of the office of the Superintendent of the Mint. Arranged chronologically.
- MINT SCRATCH BOOKS. May 1875-July 1886. 4 vols. 3 in. 210  
These work books relate to various Mint accounts. Arranged chronologically.



- RECORDS SHOWING MINT EXPENDITURES. 1878-79. 1 vol. 1 in. 211  
These accounts show miscellaneous expenditures of the Mint. Arranged chronologically; an index to the accounts is in the front of the book.
- SCRATCH BOOKS CONTAINING MINT STATISTICS ON GOLD AND SILVER INGOTS, CLIPPINGS, AND REFINING. Oct. 1878-Sept. 1888. 2 vols. 2 in. 212  
These books contain work figures relating to silver and gold ingots, clippings and coins, deposits, and purchases. Arranged chronologically.
- SUPERINTENDENT'S LEDGER. 1881-89. 1 vol. 2 in. 213  
Contains entries relating to the several accounts kept by the Superintendent of the Mint. Arranged by type of account, thereunder chronologically.
- RECORDS RELATING TO EXPENSES OF SILVER DISTRIBUTION. 1881-93. 1 vol. 2 in. 214  
This volume contains accounts of warrants issued in the distribution of silver, petty accounts, accounts relating to coinage of trade dollar bullion in standard silver bullion, and expense accounts of subsidiary coin distribution. Arranged by type of account, thereunder chronologically.
- UNITED STATES MINT LEDGERS. July 1883-Mar. 1907. 10 vols. 3 ft. 215  
Show purchases of gold bullion, deposits, and coinage transactions. Volumes are labeled H to Q. Arranged chronologically.
- DAILY BALANCE SHEETS. June 1883-May 1900. 8 vols. 7 in. 216  
Press and fair copies of daily statements of cashier's balances, receipts, and accounts at the Philadelphia Mint. Arranged chronologically.
- RECORD OF DISBURSEMENTS RELATING TO REFINERY EXPENSES AT THE PHILADELPHIA MINT. 1884-97. 1 vol. Less than 1 in. 217  
Arranged chronologically.
- CALCULATION BLOTTERS. 1888-90, 1897-99. 5 vols. 5 in. 218  
Original penciled entries of calculations made in relation to coins and coinage, accounts, and the like, of the United States Mint Service. Arranged chronologically.
- "GOLD CHECK BOOK." 1888-90. 1 vol. 2 in. 219  
Shows the warrant number, when paid, and the amount. Arranged by warrant number.
- ACCOUNT BOOK FOR BRANCH MINTS. 1888-1902. 1 vol. 1 in. 220  
The entries relate primarily to bullion fund statements at branch mints. Arranged alphabetically by branch mint, thereunder chronologically; an index by mint is in the front of the volume.

- DISBURSING AGENTS' ACCOUNTS CURRENT. 1889. 2 vols. 1 in. 221  
 These volumes contain accounts of Daniel Fox and Thomas Cooper, Disbursing Agents for the Philadelphia Mint, with the United States. Arranged chronologically.
- REGISTER OF PETTY BILLS FOR REFINING AND ORDINARY EXPENSES. 1890-92. 222  
 1 vol. 2 in.  
 Arranged chronologically.
- RECORD OF DISBURSEMENTS ON ACCOUNT OF ORDINARY EXPENSES. 1890-97. 223  
 1 vol. 2 in.  
 Monthly accounts of disbursements at the Philadelphia Mint for ordinary expenses. Arranged chronologically.
- RECORD OF ALLOCATIONS FOR SALARIES OF EMPLOYEES. 1895-96. 1 vol. 224  
 1 in.  
 This volume contains a record of the monthly allocation of funds for salaries in each department of the Mint. Arranged chronologically.
- EXPENSE DAY BOOK. 1897-1901. 1 vol. 2 in. 225  
 Contains a daily expense account of sundry expenses accrued in the operation of the Philadelphia Mint. Arranged chronologically; an alphabetical index to subjects is in the front of the volume.
- RECORD OF FUNDS RECEIVED AND EXPENDED. 1897-1900. 1 vol. 1 in. 226  
 Shows the total amount of funds received at the Mint and the date of receipt. Most of the individual entries refer to expenditures. Entries for funds received are arranged chronologically; for funds expended, by account number.
- REGISTER OF AUTHORIZATIONS TO RECEIVE AND RECEIPT FOR MONEYS. 1899-1903. 227  
 1 vol. 2 in.  
 Contains a list of business firms, public officials, and individuals authorized to receive and receipt for moneys from the Philadelphia Mint. Unarranged; index to the names is in the front of the book.
- CHECK BOOK STUBS. n.d. 1 vol. Less than 1 in. 228  
 Unidentified. Unarranged.

Personnel, Pay-Roll, and Related Records, 1793-1910

- "PERSONNEL RECORD." Apr. 2, 1793-Sept. 19, 1793. 2 vols. Less than 1 in. 229  
 These volumes contain a daily account of work performed by personnel at the Philadelphia Mint. Arranged chronologically.
- "LABORERS' BILLS." 1796-1800. 1 vol. Less than 1 in. 230  
 This volume contains a record of monthly payments of wages in cash to workmen at the Mint. Reasons for termination of employment also are given. Arranged by name of employee.

REGISTER OF EMPLOYEES. 1849-1884. 1 vol. 1 in. 231

This volume contains the Superintendent's register of Mint employees, giving name of employee, department in which employed, dates of appointment and removal, and, in some cases, military service record. Arranged alphabetically by department of the Mint, thereunder alphabetically by name of employee.

MISCELLANEOUS LETTERS RECEIVED. Oct. 1850-Apr. 1853. 1 vol. 1 in. 232

These are original letters of recommendation and application for positions in the Mint that were received by the Director of the Mint or the Melter and Refiner. Arranged chronologically; a name index is in the front of the volume.

PAY ROLLS. 1851-53, 1856-60, 1879-94. 16 vols. and unbound papers. 3 ft. 233

Pay rolls for the 1857-60 period give date, employee's name, and salary, only. Those for the later period include entries giving occupation, number of work days per month, rate of pay, compensation for extra work, deductions for time lost, and signature of employee. The series also includes so-called "inventories" or lists of pay rolls for the years 1892-94. The pay rolls not in bound volumes are believed to be those used as evidence in a court case. Arranged chronologically for the period 1851-60; after 1860, chronologically and thereunder by department.

APPOINTMENT REGISTERS. 1865, 1876-79, 1884-1910. 15 vols. 1 ft. 234

Registers of officials and employees appointed to positions in the Philadelphia Mint. Entries give schedule number, name, class, date of oath, date of original appointment letter, and date of last promotion. Arranged by department, thereunder alphabetically by name of appointee.

RECORD OF APPLICATIONS FOR APPOINTMENT TO POSITIONS. 1868-69, 1879, 1883, 1886-1893, and 6 undated volumes. 12 vols. 1 ft. 235

These volumes serve as indexes to names of applicants. One of the undated volumes is labeled "Register of Applications" and includes names of endorsers. Arranged alphabetically by name of applicant with the exception of three volumes for the 1886-93 period, which are arranged by index numbers.

REGISTERS OF ENDORSERS. n.d. 2 vols. 2 in. 236

These volumes are usable with some of the records described in entry 235. The entries give the names of endorsers and applicants. Arranged alphabetically by name of endorser.

TIME BOOKS. 1876-1905. 36 vols. 3 ft. 237

The series consists of separate volumes for employees in the Adjusting Room and the Coiner's Department, for carpenters and laborers, custodians and night watchmen, and other volumes for all employees. Arranged chronologically.



DIRECTORY FOR THE COINER'S DEPARTMENT. 1879. 1 vol. Less than 1 in. 238

An index to personnel employed in the Coiner's Department. Arranged alphabetically by name of employee.

INDEXES TO APPLICATIONS FOR APPOINTMENTS. 1883, 1889-1893. 2 vols. 4 in. 239

These volumes appear to complement the volumes described in entry 235. The entries include names of references. Arranged alphabetically.

NAMES AND REFERENCES OF EMPLOYEES THAT WERE RETAINED. 1885. 1 vol. Less than 1 in. 240  
Arranged alphabetically.

JOURNAL OF MINT EMPLOYEES. 1889-95. 1 vol. 1 in. 241  
A daily record of appointments, promotions, resignations, and leaves of absence of Mint personnel. This volume also contains a newspaper clipping on the selection of the Broad Street site in Philadelphia for the new Mint building, together with a plan of the block selected for the site. Arranged chronologically.

RECORD OF BONDED EMPLOYEES. 1886-89. 1 vol. Less than 1 in. 242  
A record of the names of Mint employees who were "accountable" officers of the United States Government, names of sureties, amounts of sureties, employees' positions, and remarks. Arranged chronologically; an alphabetical index to these employees is in the front of the book.

APPOINTMENT AND REMOVAL LETTERS. Oct. 26, 1893-Dec. 21, 1900. 5 vols. 7 in. 243  
Press copies of letters from the Superintendent of the Philadelphia Mint to the Director of the Bureau of the Mint regarding employees' appointments and removals. Arranged chronologically; a name index is in the front of each volume.

LIST OF PER DIEM APPOINTMENTS. 1893-1903. 1 vol. 2 in. 244  
Includes a few names of Presidential appointees and other salaried appointees. Arranged alphabetically.

CUSTODIAN'S REGISTER. 1895. 1 vol. Less than 1 in. 245  
An indexed register of the names of Mint employees listing the name, address, occupation, division, ward, military rank, and company and regiment in which enrolled. Arranged alphabetically.

MISCELLANEOUS RECORDS. ca. 1875-1905. 20 vols. and unbound papers. 1 ft. 246  
Include absence records and dated and undated lists of employees' names. There is no apparent arrangement in some of these miscellaneous volumes; in others entries are alphabetical or chronological.

Property and Supply Records, 1853-1902

- ORDER BOOK. 1853-81. 1 vol. 2 in. 247  
Contains the stubs of orders made to private firms or persons for materials or supplies for the Mint. Arranged by order number.
- LETTER BOOK RELATING TO MINT REPAIRS. 1855-57. 1 vol. 1 in. 248  
Contains fair copies of letters sent by the Superintendent of the Mint and the Director of the Bureau of the Mint that relate to repairs and equipment for the Philadelphia Mint. Arranged chronologically.
- BRANCH MINT AND ASSAY OFFICE ORDER BOOKS. 1855-59, 1871, 1881-86. 249  
2 vols. 1 in.  
Contain a record of supplies allocated to the branch mints and assay offices. Arranged chronologically.
- INVENTORY OF SUPPLIES. 1885. 1 vol. 1 in. 250  
An inventory of miscellaneous supplies purchased by the Philadelphia Mint. Arranged chronologically.
- COINER'S SUPPLY SCRATCH BOOK. Sept. 1890-June 1902. 1 vol. 1 in. 251  
Contains the Coiner's work figures on supplies requisitioned for the Philadelphia Mint. Arranged chronologically.
- INVENTORY OF FURNITURE, FIXTURES, SHAFTING, AND MACHINERY. 1894. 2 vols. 252  
1 in.  
One volume contains an inventory of the furniture and fixtures in the Philadelphia Mint Building, listing the number of pieces, articles, office, cost, present condition, and remarks. An index to the offices is in the front of this volume. The other volume contains an inventory of shafting and machinery. The first volume is arranged by office or department of the Mint; the second volume is unarranged.
- REGISTERS OF CORRESPONDENCE CONCERNING THE NEW MINT SITE. Jan. 1895-Mar. 1897. 2 vols. 1 in. 253  
Contain abstracts of correspondence of the Custodian and others concerning the site for and the construction of the new Mint Building. Arranged chronologically; each volume contains a name index.
- RECORD OF SPECIFICATIONS FOR MACHINERY AND GENERAL SUPPLIES. 1896-98. 254  
1 vol. 2 in.  
This volume includes a few fair copies of letters sent and received by Mint officials relating to machinery and supplies for the Mint. Unarranged.
- SUPPLY JOURNAL OF JAMES E. McLANE, INSPECTOR OF THE PHILADELPHIA MINT. 1896-1901. 1 vol. 2 in. 255  
Contains a daily account of supplies, equipment, or sundries purchased by the Mint. Some related correspondence, specifications, vouchers, and orders are included. Arranged alphabetically.



LETTERS RECEIVED BY THE SUPERINTENDENT OF CONSTRUCTION AT THE PHILADELPHIA MINT. Sept. 3, 1897-Oct. 26, 1899. 4 vols. 4 in. 256

These letters are from the Supervising Architect, other Treasury Department officials, and private individuals. They relate primarily to the construction of the new Mint Building. Arranged chronologically.

MEMORANDUM ACCOUNT BOOK. 1897-99. 1 vol. Less than 1 in. 257

Contains memorandum accounts of miscellaneous expenditures such as for machinery and tools, vouchers, pay rolls, labor, and office rent. Unarranged.

PROGRESS REPORT ON CONSTRUCTION OF NEW PHILADELPHIA MINT BUILDING.

1898. 1 vol. 1 in. 258

A "diary" relating in detail the daily progress in the construction of the new Mint Building. Arranged chronologically.

REGISTER OF SPECIAL CONTRACTS. 1898-1901. 1 vol. 1 in. 259

This volume contains abstracts of special proposals and contracts for supplies, machinery, and appliances. A list of firms and schedules of bids received and opened is included. Arranged numerically; an index is in the front of the volume.

REGISTRY OF BONDS AND CONTRACTS. 1898-99. 1 vol. 2 in. 260

A record of bonds of persons entering into contract with the Mint to furnish supplies. The entries give date, names of principals, sureties, amount of bond, and names of witnesses. Unarranged; an index to the firms or individuals is in the front of the volume.

MEMORANDA RELATING TO CONTRACTS FOR MINT SUPPLIES. 1898-99. 3 vols.

3 in. 261

The entries give the name and address of contractor, a description of the articles, and the cost. Unarranged; an index is in the front of each volume.

RECORD OF SUPPLIES PURCHASED. 1899. 1 vol. 1 in. 262

This volume is related to one of the volumes described in entry 261. The entries identify the supplies and give the names and addresses of the vendors. Arranged alphabetically by name of vendor.







NATIONAL ARCHIVES PRELIMINARY INVENTORIES

Preliminary inventories of the records of:

1. War Industries Board. May 1941. xvii, 134 p. Out of print.
2. Council of National Defense, 1916-1921. Dec. 1942. xvii, 75 p.
3. Headquarters Office of the Food Administration. July 1943.  
xlv, 335 p.
4. War Labor Policies Board. Apr. 1943. xvi, 22 p.
5. National War Labor Board. Aug. 1943. xviii, 16 p.
6. Bureau of Medicine and Surgery. 1948. 18 p.
7. Federal Trade Commission. 1948. 7 p.
8. Chemical Warfare Service. 1948. 5 p.
9. Office of the Paymaster General. 1948. 16 p.
10. Bureau of Yards and Docks. 1948. 28 p.
11. Civilian Conservation Corps. 1948. 16 p.
12. Senate Committee on Appropriations: Subcommittee on Inquiry in  
re Transfer of Employees, 1942. 1948. 8 p.
13. Naval Establishments Created Overseas During World War II.  
1948. 8 p.
14. United States Direct Tax Commission for the District of South  
Carolina. 1948. 8 p.
15. War Production Board. 1948. 59 p.
16. United States Secret Service. 1949. 16 p.
17. Adjutant General's Office. 1949. 149 p.
18. Forest Service. 1949. 17 p.
19. Board of Investigation and Research--Transportation. 1949. 12 p.
20. Maritime Labor Board. 1949. 7 p.
21. Office of the United States Counsel for the Prosecution of Axis  
Criminality. 1949. 182 p.
22. General Land Office (Land-Entry Papers). 1949. 77 p.
23. United States Senate. 1950. x, 284 p.
24. United States War Ballot Commission. 1951. 4 p.
25. Office of War Mobilization and Reconversion. 1951. 156 p.
26. Bureau of Aeronautics. 1951. 9 p.
27. Selective Service System, 1940-47. 1951. 53 p.
28. Retraining and Reemployment Administration. 1951. 17 p.
29. Foreign Economic Administration. 1951. xiv, 180 p.
30. War Shipping Administration. 1951. 35 p.
31. Petroleum Administration for War. 1951. 152 p.
32. Accounting Department of the Office of Price Administration.  
1951. 108 p.
33. Bureau of Ordnance. 1951. 33 p.
34. Solid Fuels Administration for War. 1951. 39 p.
35. Office of Government Reports. 1951. 106 p.
36. Bureau of the First Assistant Postmaster General, 1789-1942.  
1951. 16 p.
37. Office for Agricultural War Relations. 1952. 19 p.
38. Weather Bureau (Climatological and Hydrological Records). 1952.  
76 p.
39. Hydrographic Office. 1952. 17 p.
40. United States Mint at Philadelphia. 1952. 38 p.